

**BUDGET MODIFICATION RELATED TO SECOND COURT CLERK  
Resolution # 4 of 2026**

**WHEREAS** the Town Board realizes the need for maintaining two court clerks

**WHEREAS** the Town Board approved the appointment of Kristin Latimer as the Second Court Clerk at the April 21, 2026 meeting

**WHEREAS** the Town Board also realizes the budgeted number of hours previously set by the Board to be roughly the same number of hours budgeted for the First Court Clerk as the second Court Clerk at different pay rates to be inequitable

**WHEREAS** the Town Board wishes to rectify this matter by increasing the budgeted salary and hours (411) of the Second Court Clerk to match that of the First Court Clerk (416 hours) and make them both salaried positions

**NOW THEREFORE BE IT RESOLVED** that the following budget modification be made to accommodate aforementioned:

A1110.1B	Justices Personnel Svcs -Court Clerk 2	Increase by \$2,171.00
A1990.4	Contingent	Decrease by \$2,171.00

This resolution shall take effect immediately.

**MOTION** was made by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, and voted as follows:

Yes \_\_\_\_\_

No \_\_\_\_\_

STATE OF NEW YORK     )

COUNTY OF OSWEGO     )ss

TOWN OF NEW HAVEN     )

I, Jennifer Woolson, Town Clerk of the Town of New Haven, Oswego County, New York, **DO HEREBY CERTIFY** that the following resolution was duly passed by the Town Board of the Town of New Haven on this \_\_\_\_ day of \_\_\_\_\_, 20

\_\_\_\_\_  
Jennifer Woolson, Town Clerk

Town of New Haven, New York